## A. Detailed write up on procedure for opening an account.

First of all, Prospect has to provide us the identity proof, address proof and in some cases proof of income, along with requisite details in the data Sheet.

Our office will verify central KYC Database and after verification, a duly filled account opening form – as per the details provided tin the data sheet - is provided to client for physical signature.

We advise prospect client to read the filled form content thoroughly and to raise doubt or queries regard to any point or need any explanation.

Post submission of the documents along with account opening form, Stockplus will conduct a manual KYC verification. A representative may call/visit to verify the documents and / or to ascertain risk profile of the client.